

MINISTRY COVENANT FORM

Deacon's Name _____

Parish/Agency _____

Covenant Termination Date _____

MINISTRY COVENANT

Office of the Diaconate
Archdiocese of Chicago
816 Marengo
Forest Park, IL 60130

This covenant for ministry is entered into on this date _____ for a _____ year period ending on **June 30**, _____, as mutually agreed to by deacon, pastor/director.

The deacon hereby agrees to commit the indicated hours per month in the specified areas of ministry. This includes ministry outside the parish. The Archdiocesan expectation is that each deacon will commit to a minimum of ten (10) hours of service per month, in addition to liturgical ministry. (Sec. II).

I
MINISTRY OF CHARITY AND JUSTICE
HOURS PER MONTH _____

_____ Shelters - PADS	_____ Food Pantry
_____ Visitation of Hospitals	_____ St. Vincent De Paul
_____ Visitation of Nursing Homes	_____ Visitation of Prisoners
_____ Parish Peace and Justice Commission	_____ Pro-life advocacy
_____ Chaplain Duty (_____)	
_____ Outreach Program (_____)	
_____ Other _____	
_____ Other _____	

II
LITURGICAL MINISTRY
HOURS PER MONTH _____

_____ Rite of Baptism

_____ Rite of Marriage

_____ Rite of Funerals (Wakes/Interments/Funerals)

_____ Eucharistic Services/Prayer Services

_____ Deacon of the Mass

_____ Other _____

_____ Other _____

_____ Other _____

III
MINISTRY OF THE WORD
HOURS PER MONTH _____

- _____ Bible Study
- _____ Lector Training
- _____ Marriage Preparation
- _____ Preaching
- _____ Religious Education
- _____ SPRED/GIFT
- _____ Retreat Master/Team Member
- _____ Adult Education/Workshops
- _____ Baptismal Preparation
- _____ Liturgy Team
- _____ Prayer Group
- _____ R.C.I.A./R.C.I.C.
- _____ Renew/CRHP
- _____ Youth or Young Adult
- _____ Other _____

IV
OTHER MINISTERIAL COMMITMENTS
HOURS PER MONTH _____

- _____ Service to **Diaconate Community** in a formal position

- _____ Community Organization (**non-employment**)
Organization name(s) and role(s) _____

- _____ Parish Staff Meetings

_____ Parish Administration (**non-employment**)
List functions _____

_____ Parish Pastoral Council/Commissions

_____ Cursillo _____

_____ Other _____

V
SPECIFIC GOALS AGREED UPON

...and the time frame to accomplish them (i.e., develop a day of reflection; establish/develop new ministry in parish; take a specific skills class.)

1. _____
_____ by ____/____/____

2. _____
_____ by ____/____/____

POLICY REGARDING MINISTERIAL EXPECTATIONS

MINISTERIAL DEVELOPMENT: Each deacon is required to complete a specific number of hours of ministerial development (continuing growth and formation) every three years based on age and years of ministry. The needs of the community being served and the enhancement of the individual's skills should assist you in guiding your deacon in specifying areas to be pursued during the time frame of this agreement. These requirements are listed in the Policy and Handbook for the Diaconate.

RETREAT: Each deacon is expected to make an annual retreat.

SPECIAL CONDITIONS OF MINISTRY, (if any):

FINANCIAL SUPPORT for the ministry of the deacon shall be provided in accordance with archdiocesan policy. Additional arrangements, if any, are as follows:

SUPERVISOR: A supervisor must be specified (typically, this is the pastor, but can be another delegated by the pastor or agency director). Regular ongoing supervision enhances the deacon's contribution to the parish or agency as well as his involvement in ministry and fulfillment. His relationship to the pastoral staff and pastoral council should be discussed. This helps to define lines of communication and accountability and can minimize difficulties that may arise among the collaborating ministers. The supervisor for this agreement is:

Deacon's signature _____ Date _____

Pastor/Director's signature _____ Date _____

Wife's signature _____ Date _____

Supervisor's signature _____ Date _____